



End-of-Day CHECKLIST

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1. Backpack Clean-Out

- Take everything out of your backpack.
- Put papers, books, and supplies in the right spots.

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2. Paper Power

- File worksheets and handouts into the correct folder.
- Double-check that tomorrow's homework is in the right place.

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3. Supply Check

- Sharpen 2–3 pencils.
- Refill pencil cup with erasers, highlighters, and sticky notes.
- Make sure scissors, ruler, and glue stick are ready to go.

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4. Device Duty

- Plug in and charge laptop, tablet, or school electronics overnight.

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5. Tomorrow Prep

- Place packed backpack near the door.
- Choose tomorrow's outfit.



End-of-Day **CHECKLIST**

Quick Tip for Parents:

Make the checklist visual by printing it, laminating it, or posting it near your child's Homework Hub. Kids can use dry-erase markers to check things off daily. It builds independence and keeps you from repeating reminders.